



REGISTRATION FORM

Send this form along with your check to:
 American Dance Academy • 126 Lantana Drive • Hockessin, DE 19707

Registration fee and two of the ten payments reserves your spot in the dance class requested and are non-refundable!

Student's Name	Birthdate	Age	Grade	School
Address		City	State	Zip
Guardian	Home Phone	Cell Phone	E-mail Address	
Class(es) Requested				
2nd Child Name	Birthdate	Age	Grade	School
Class(es) Requested				
3rd Child Name	Birthdate	Age	Grade	School
Class(es) Requested				

Registration fee and first and last tuition payments reserves your spot in the dance class requested and are non-refundable. Please review the Information and Policy portion on the reverse side of this form and sign in the designated area below. **Your signature is required prior to your child's first class.**

One Time Yearly Registration Fee
 \$20/Child or \$30/family _____

Option 1: 2 Tuition Payments _____

Option 2: Full Tuition 10% Savings _____

Option 3: Half Tuition 5% Savings _____
 (remainder due on February 1st)

Total Amount Enclosed _____

Please charge my MC/VISA (circle one) Card# _____

You must fill out credit card information at the beginning of every year as our program does not transfer that information into the next year.

Yes No I would like to sign up for automatic credit card tuition payment done on the 1st of each month from October through May.

Expiration Date _____ Cardholder's Signature _____

Referred By _____

EARLY FALL REGISTRATION

Register on or before July 31st and receive a FREE ADA t-shirt!

Pay tuition in FULL before September 12th and SAVE 10% off the total.

Pay tuition in 2 installments (before September 12th and on February 1st) and save 5%.

***** Must register prior to the first class or call first to check availability *****



I have read and understand the American Dance Academy Information & Policies on the reverse side of this form. I Do Do Not give my permission for pictures of my son or daughter to be used for promotional purposes by American Dance Academy.

Signature of Parent or Guardian



2011 - 2012 School Year Studio Information and Policies

Lantana Square • 126 Lantana Drive • Hockessin, DE 19707 • (302) 234-9900

DANCE ATTIRE

- PSI, II, Child: Black leotard and light pink tights, Pink Ballet & white tap shoes-replace tap laces with 1/4" white elastic.
- Elem I, II & III: Black leotard and light pink tights, Pink Ballet & tan tie tap shoes-replace tap laces with 1/4" tan elastic, Capezio Caramel Stretch Jazz Shoes (#CG15) if taking Jazz.
- Level 1, 2 & 3: Black Leotard and Light Pink or Suntan Tights, Light Pink split sole Sansha Ballet Pro 1, Capezio Tan Buckle Tap (#3800), Capezio Suntan Pedini Jazz Shoe (#321).
- Level 4 & 5: Black Leotard and Light Pink or Suntan Tights, Light Pink split sole Sansha Ballet Pro 1, Bloch Caramel Slip on Tap, Capezio Suntan Pedini Jazz Shoe (#321).
- Boys: Black Sweat Pants and White or Black T-Shirt, Black Tap Shoes, Black Ballet Shoes, Black Jazz Shoes
- Hip Hop: Comfortable attire, White Sneakers (only for class), NO Jeans!
- Adults: Comfortable attire and appropriate footwear

Ballet skirts and sweaters are permitted for ballet class as long as they do not interfere with the student's learning. Jazz shorts are permitted for tap and jazz classes. ******Ballet 3, 4 & 5 MUST** wear light pink tights and canvas split soled Sansha ballet Pro 1 shoes. For your convenience, Dance Attire is sold throughout the year at the studio.

REGISTRATION FEE

A non-refundable \$20.00 Registration Fee per student or \$30 per family is due upon registration with first & last month's Tuition Payment to reserve class space. This registration fee will help defer the cost of any studio information supplied to students throughout the year including brochures, mailing letters, etc.

TUITION

Tuition is a yearly fee divided into 10 payments and remains the same amount whether it is a long (5 week) or short (3 week) month and regardless of absences. Oct.-May Tuition (*2-9) is payable monthly in advance, due on the last class of the previous month and no later than the 8th of the month. Automatic Credit Card (ACC) payments are taken out the first of each month. Two tuition payments are due at registration and are non-refundable. No statements will be sent out unless payment is overdue. A non-negotiable late fee of \$10 is due if payment is made after the 8th. If fees are not paid by the end of the month your child will not be allowed to attend class. After three late payments either the entire year's balance must be paid in full or be put on ACC. During the season you may not take a month off. Should it become necessary to discontinue classes for any reason, you must notify the office in writing. **A "Student Withdrawal Form" located at ADA or on the website is required or ADA retains the right to keep the students enrollment status active and charge accordingly.** You are financially responsible for tuition payments up to the time of such action. A Registration Fee is due anytime one restarts within the season. Any returned checks will be charged an additional \$30 payment.

ATTENDANCE

Good attendance is imperative, as best results are accomplished when a student attends class on a regular basis. Please make every effort to have your child at every class.

MAKE-UPS

Make-up classes are available for missed classes or classes missed due to weather. No tuition deduction or refunds are available for missed classes, nor is monthly tuition transferable. Please see schedule for a comparable class.

SNOW OR BAD WEATHER

The studio will not necessarily close for snow days regardless if area schools are closed. Closings will be sent out via e-mail within one hour of class. If in doubt, call the studio for a recording. You are entitled to a makeup if we close the studio due to weather. Closings will be sent out via e-mail within one hour of the scheduled class and posted on our Facebook account.

HOLIDAY CLOSINGS/SHOW DATES

Halloween Closing:	October 31, 2011
Thanksgiving Closing:	Nov. 23 - 25, 2011
Holiday Show:	December 10th & 11th at UD's Mitchell Hall
Winter Break Closings:	Dec. 19, 2011 - Jan. 1, 2012
Spring Break Closing:	Saturday, April 7, 2012
Memorial Day Weekend:	May 25 - 28, 2012
Recital:	June 8th & 9th at DuPont Theatre (tentative)

CLASS OBSERVATION

Parents' Observation Week in the studio will be the last full week in January. Our viewing windows will be open during the last class of each month (when tuition is due). Video monitors will be on each week.

RECITAL

A student dance recital will be performed every year. All students are encouraged to participate in the recital but it is not mandatory. If the commitment is made, the student **MUST** perform in the two shows, attend two rehearsals, and follow all rules presented in the Recital Handbook given in September.

INSURANCE

American Dance Academy does not carry medical insurance for its students. It is required that all students be covered by their own family insurance policies and, if injury occurs, it is understood that the student's own policy is the only source of reimbursement.

OTHER

- No gum chewing in class
- Long hair must be tied back and secured for class.
- For your child's safety, students should remain in the studio until their rides have arrived.
- All payments are non-refundable.
- Dancers and parents are expected to conduct themselves in a respectful manner. Gossip about other students, parents or teachers is unacceptable and will not be tolerated.
- ADA is not responsible for unsupervised children who are not in a class.

If you have any questions or comments, please feel free to discuss it with us whenever it does not interfere with a class. We are always interested in improving our dance education programs.

First Day of Class

Monday, September 12th